

Quality Enhancement Bodies

**St. Anne's Degree College for Women
Halasuru, Bangalore-08**

Units

Clubs

Cells

Committees

Associations

Quality Enhancement Bodies

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Quality Enhancement Bodies

St. Anne's Degree College for Women established in the year 2005 has its own ethos and developed its own Policies for effective functioning of the College and the academic progression of the Students.

Various committees, Associations, Cells, Clubs and Units are formed in the College to give opportunity to the faculty to enhance leadership capabilities and administrative skills. They are constituted by the Principal in consultation with Secretary and HODs for one academic year or until new committees are constituted.

01. Internal Quality Assurance Cell (IQAC)

The Establishment of Internal Quality Assurance Cell (IQAC) by the Accredited Institutions is a major step in pushing long term quality standards. It is the prime responsibility of IQAC to initiate, plan and supervise various Academic & Infrastructural Development.

The institution established its IQAC on 22nd April 2014 in accordance to the norms laid down by the NAAC. The IQAC has been an integral part of the functioning of the College and works towards realizing the vision of the Institution through Quality planning, development and augmentation since its inception.

Members:

Chairperson – Principal

Co-ordinator – Senior Faculty

Advisor – Senior Faculty

Members – Five Senior Faculty

Vision:

To create a system of quality culture, academic excellence and holistic development at the institutional level

Mission:

To design effective mechanisms to ensure professionalism in academic area and systematize the efforts on quality

To be a driving force in promoting quality learning environment that ensures effective administration and promising academic credentials and caliber.

Objectives:

- To develop a system for conscious, consistent, and catalytic action to improve the academic and administrative performance of the institution.
- To create a quality culture.
- To channelize the efforts and measures of the institution towards academic excellence.
- To become a potential vehicle for ushering in quality by working out intervention strategies to remove deficiencies and enhance quality.

02. Academic Committee

The **academic Committee** is the crucial body of the institution that serves as an integral part of the College, working hand in hand with St. Anne's administration to ensure **academic** quality, **academic** integrity and high standards in teaching, learning and research. It is responsible for encouraging an intellectually stimulating environment by supporting the College administration office in the smooth functioning of classes, examinations, and other activities.

The committee carries forward the competent performance of duties and obligations towards students and works with commitment to support the **responsible** exercise of **academic** freedom by the Faculty. The Academic Committee is formed with the following members under the chairmanship of Principal.

Members

Chairperson – Principal

Members - IQAC Coordinator and HODs of all the departments

Functions and Responsibilities

1. The Committee Visualizes and formulates perspective plans for the development and growth of the college in collaboration with the Management
2. It is a team that prepares and reviews the academic calendar and Class Routine for the college and monitors them.

3. Prepare and review Academics Calendar
4. The Committee provides a platform for its members to make suggestions for policies and give directions and guidelines for effective curriculum transaction.
5. It Reviews the Academic and Department activities of the college.
6. It Monitors Students and Faculty Development Programs
7. It Promotes research and extension activities in the college campus;
8. It Plans for sustaining the quality of education, quality improvement and accreditation of the college
9. It Keeps watch on the attendance of Staff members, their Class engagement and management of the Class
10. The committee is made responsible for collecting feedback from the students and the teachers, and suggests remedial actions if needed.
11. They work on strategic plans to enhance the efficiency of learning and teaching.
12. It keeps track of students' attendance and malpractices in examinations
13. Display the attendance list for the information of the students and make corrections if needed.
14. Prepare a subject wise list of the final attendance, practical and lectures together and make it available on I BOSS EMS Portal for subject teachers' ready reference
15. Oversees the Internal and External examinations and evaluation
16. Takes disciplinary action to the students for violation and disobedience to the college rule.

03. Admission Committee

The Pride of any institution is its Student body. They adorn the College through their vibrant presence in the Campus. They also give the institution an opportunity to swerve the society in and through them. Hence the College has designed a system to promote admissions by constituting an exclusive Committee.

Our Focus in Admission

The primary focus of the Society's educational apostolate is to provide quality education to the marginalized, downtrodden and weaker sections of the society. This charism is derived from the vision of their Foundress Mother Thatipathri Gnanamma, which keeps everyone marching ahead year after year towards a greater commitment, ultimately being convinced

that we serve the humanity in all possible ways through the Education to the young. This Focus of the Society of Sisters of St. Anne paves way for the institution to cater to the poor and marginalized by taking preferential option in admission.

Members

Chairperson – Principal

Members - Seven Senior Faculty

The Functions and Responsibilities

1. The Committee follows the primary focus of the Society while admitting the students giving Preferential option for the poor, marginalized and weaker section of the society
2. The Committee in consultation with the Secretary decides on all the matters relating to Admissions of the students at both UG & PG level.
3. The Committee instructs the students about online and offline admission procedure.
4. The Committee members take turn to interview the students at the time of admission
5. The committee verifies the student's financial status before recommending any student who seeks concession in the payment of fees.
6. It provides all information related to various available scholarships
7. The committee makes it clear to the students the policies related to discipline, code of conduct.
8. The committee prepares a list of students admitted and submits it to the office to enter into the College EMS portal I Boss.

04. Anti-Ragging Committee

The Anti-Ragging Committee is constituted in the College in compliance with the UGC regulation. The committee takes care of the dignity of every student in the campus. It has created its campus as non-ragging campus making the students to practice responsible Freedom through constant guidance.

The Committee shall ensure that there shall be no incidents of ragging in the College Campus and in the canteen. Strict instructions are given to the junior Students to report promptly to any of the Anti – Ragging Committee members about any incidents of ragging taking place either in the college campus or in the class rooms.

Members

Chairperson – Principal

Coordinator – Senior Faculty

Members – Two Teaching Faculty

This committee will monitor the measures taken by the college for prevention of ragging, will look into the specific instances of ragging and complaints of ragging; and suggest appropriate action / punishment against individuals who indulge in ragging.

All the members are strictly requested to take note of the same and co-operate in maintaining conducive academic atmosphere for our students both in college & in the class rooms.

Roles & Responsibilities:

- To Form Anti-Ragging Squad
- The members of the committee shall be vigilant in the campus for ragging related activities.
- They shall accompany in a healthy, harmonious academic environment by providing a platform where students are able to express the grievances/concerns freely and fearlessly with a feeling of being victimized.
- They shall counsel students to refrain from instigating students against other students, teachers and/or college administration.
- They ensure conducive teaching learning environment where all members of the staff are affectionate to students without being resentful.
- They maintain a ‘Grievance Register’ where students can drop their grievances on ragging.
- They scrutinize the cases of grievances received and redress the grievances depending on the merit of the case.
- If any ragging related activity occurs in the campus, student shall bring it to the notice of committee and the Committee conducts a systematic inquiry into matter (where necessary) and submits a report to the higher authorities (undersigned) for suitable action.

05. Cultural Committee

The Cultural Committee of the college is constituted to create a platform that provides the students with an opportunity to showcase their creativity in the form of music, dance, art and beauty. It promotes and arranges an array of extra-curricular activities in view of bringing out the innate talents of the students

The Members

Chairperson – Principal

Coordinators– SWO officer and Senior Faculty

Members - Three Faculty and Student Cultural Secretaries

Functions and Responsibilities

1. The Cultural Committee and Student Welfare Office shall be responsible for all intra and inter collegiate cultural events in the College.
2. Conduct meetings to discuss, Plan and schedule the cultural events for the academic year. Before organizing the events communicate about various festivals and events to be celebrated in the college through website, posters and circulars.
3. Arranging events/programs for staff and students in coordination with Students Council
4. Prepare budget for all cultural events and take necessary steps for its approval from the Secretary and Administrator of the College.
5. Invite the Chief Guest and other dignitaries
6. Arrange mementos for guests and gifts/certificates for the participants
7. The committee shall display on the Notice Board/Website information about festivals to be celebrate.
8. The Cultural Committee shall also be responsible for organizing the following events,
(a) Fresher's Day (b) Festival Celebrations (c) Independence Day (d) Republic Day (e) College Foundation Day
9. Prepare a report and maintain records of all cultural activities conducted.

06. Disaster Management Committee

A disaster is an unexpected, catastrophic event that seriously disturbs the normal functioning of a community or society and causes human, material and economic or environmental losses that exceed the community's or society's ability to cope using its own resources. It can be

- Geophysical (Ex: Earthquakes, Landslides, Tsunamis and Volcanic Activity)
- Hydrological (Ex: Avalanches and floods)
- Climatological (Ex: Extreme Temperatures, Drought and Wildfires)
- Meteorological (Ex: Cyclones and Storms/ Wave Surges)
- Biological (Ex: Disease Epidemics and Insect / Animal Plagues)

Vision:

Disaster Management Club seeks to enhance the capacity of society to prevent and manage disasters and to improve the livelihood of the poor and vulnerable in rural communities through effective disaster management, social mobilization and employment generation.

Mission:

To increase the country's resilience to disasters, reducing loss of life and negative impacts on economic, social, physical and environmental assets caused by natural and human-induced disasters through strategic commitment and engagement of all levels of society in understanding and managing identified threats.

Realising the seriousness and the consequences of the disaster, the College formed a club

- To promote the "culture of safety & preparedness"
- To promote the awareness on disaster management
- To provide training, including health and safety and disaster relief
- To provide volunteer and leadership opportunities for students
- To organise and manage resources and responsibilities for dealing with all humanitarian aspects of emergencies in order to lessen the impact of disaster and help in relief work by collecting clothes, donation, food and other necessity items.

07. Disciplinary Committee

Education should bring in ethics, moral values of wellbeing to the learners and every educator and educating institutions should strive hard to bring in the core humanness in the process of learning and focus on quality approach to ensure better living with better educated citizens of the nation. Discipline is the bridge between goals and accomplishment of tasks pertaining rules and regulations for students. It is the substratum on which every educational institution positions itself and acts

The Discipline Committee is constituted to create a peaceful and congenial environment by preventing any unpleasant incidents taking place in the campus. It shall be the duty of the discipline committee to ensure the compliance of the rules and regulations of the institution and in-disciplined behaviour in the college premises.

Vision

"To create a safe and secure vibes in our institution and to aim professionalism among students by inculcating the value based practices"

Mission

- To create an optimistic fraternity in imparting discipline among students.
- To constitute the rules and regulations to maintain discipline in the college premises.
- To encourage Good and Healthy Practices

Members

Chairperson – Principal

Coordinator – Senior Faculty

Members – Six Faculty from the Departments

Functions and responsibilities

- The committee plays a vital role in maintaining discipline in the campus by implementing strict control within the college campus.
- All the students should wear decent outfit while they are in the college premises.
- All the students must wear the ID card and carry their hand book regularly to the college.

- In case of any violation of dress code or disturbance in the class, the ID card and the hand book will be confiscated from the student and handed over to the student on the same day with a warning and advice from the Disciplinary Committee Members.
- In case of any misbehaviour or violation of the college rules, the ID cards and the hand book of the students will be kept with the Disciplinary Committee Members till the enquiry is over.
- To enforce total prohibition of cell phone usage by the students in the class room.
- To monitor the movement of the students in the college and prevent students loitering around in the corridors during the college working hours.
- To ensure that students maintain complete silence in the library.
- To maintain proper discipline in the college canteen and student waiting room during the college working hours.
- To monitor discipline among students during college functions and celebrations.
- If any damage is caused to the college property by any student / group of students, the cost of the same will be recovered with a fine from the said student / group of this will be followed by disciplinary action.
- If any indiscipline is found by any of the students, warn them on the first instance. Take disciplinary action based on the rules and regulations of the committee, if the pattern of misconduct continues.

08. Examination Committees

The College has the Centralized system to conduct its Internal and External Examinations. Two Committees are in function towards the Conduct of the Examinations.

a. External Examination Committee

Members

Chairperson – Principal

Co-ordinator – Senior Faculty

Members – Four Faculty, Office Superintendent, Liaison Officer and Clerk

Functions and Responsibilities

- ✚ The Committee Shall follow the Calendar of Events of the University to conduct the Examinations

- ✚ It shall Prepare the guidelines for the Faculty and Students to adhere to the norms and regulations of the University during the Examination
- ✚ It shall Prepare the invigilators list as per the University schedule of the Exam
- ✚ It shall prepare room allotment and displays it on the Notice Board.
- ✚ It shall Make seating arrangements prior to the Examination
- ✚ It shall Collect the Question Papers from the University without any delay
- ✚ It shall Conduct the Examination smoothly without any disturbance
- ✚ It shall take fair decisions on malpractice cases and award punishments as per the university regulations
- ✚ It shall dispatch the Answer Scripts to the University with diligence and utmost care

b.Internal Examination Committee:

Members

Chairperson – Principal

Coordinator – Senior Faculty

Members - Four Faculty, Office Superintendent and Office Staff

Functions and Responsibilities

- ✚ The Examination Committee shall follow the Calendar of Events of the College designed at the beginning of the Academic year
- ✚ The Committee shall hold meetings to plan for the Examination
- ✚ It shall prepare relevant time tables for both Mid Sem and End Sem **College Examinations.**
- ✚ It shall notify the schedules of examination to the faculty and students well in advance to prepare themselves for the examinations
- ✚ It shall plan for holding of different **examinations** and shall make Seating Arrangement and display them on the concerned Notice **Board/Website**
- ✚ It shall be vigilant in conducting the Exam and take necessary action on malpractice cases to uphold the sanctity of the Examination
- ✚ It shall transfer the answer scripts to the Concerned faculty after the conduct of Internal Examinations on time without delay
- ✚ It shall College the Internal marks allotted to Student after evaluating the answer scripts and submit it to the office to enable them for further action.

09. Internal Compliance Committee

The Internal Compliant Committee has been constituted at St. Anne's as per the Sexual Harassment of Women at Workplace (Prevention, Harassment and Redressal) Act 2013. This Committee functions as a guardian for women in our premises. It takes responsibility in redressing the complaints raised by the employees and ensures speedy action and safety.

Composition of ICC

Chairperson - Principal
Coordinator - 2 Lecturers
Member - 3 Lecturers

Vision:

To create a secure environment free from discrimination and harassment and thereby aligning to the college's vision and mission.

Mission:

To bring about the awareness of the existing policies amongst the employees and students

Objectives:

- To uphold human dignity by sensitizing employees and students about the sexual harassment issues.
- To adhere to policies against sexual harassment of women at the Institute and redressal of sexual harassment cases and other acts of gender based violence at the Institute.

Plan of Action:

To conduct workshops and seminars by experts from the field of law, women and gender based studies.

To collect feedback from students and collaborate with the counselor to address their concerns if any.

10. IT and Website Committee

The Website Committee Commonly known as IT CELL on campus manages the network, servers, website etc. The committee works towards providing quality services and best IT support to the students. This committee is the first point of contact for any internet related or connectivity issues. The committee also provides download support to the students meeting

the requirements of software, educational documentaries, journals, e-books etc. The committee is responsible for procurement of all hardware items and renewal of software licenses and AMC's. Web Site Design and Website Programming of the College is the responsibility of the web team constituted for the purpose. The web team consisted of the following members:

Members:

Chairperson – Principal

Coordinator – Tech savvy Senior Faculty

Members – One Faculty from Computer Application Department and System Admin

Functions and Responsibilities

- Identify strategic initiatives for the website and present it to higher management for review and updating.
- Develop a priority listing of desired design and functionality enhancements
- Identify to update and enhance website design and content.
- Coordinating with other committees, Cells, Units, Clubs and departments in posting relevant information
- To ensure that the college website is regularly updated, improved and well maintained with the latest and correct information about the institute at all times changing the irrelevant data.
- Collect information about the latest events in the institute, achievements etc and get them posted on the website in the form of Reports, Articles, Videos and Photographs etc.
- Update all communications, notices, announcements etc on a regular basis.
- Strive to keep the website safe and make improvements with respect to new creation, design, etc. on a continuous basis.

11. Library Advisory Committee

“A **library** is a curated collection of sources of information and similar resources, made accessible to a defined community for reference or borrowing. It provides physical or digital access to material, and may be a physical location or a virtual space, or both” - Wikipedia

Library plays a great and fundamental role in making a resourceful society as it is a gateway to knowledge and culture. The resources and services they offer create opportunities for learning, support literacy and education, and help shape the new ideas and perspectives that are central to a creative and innovative society.

The College constituted a Committee to make the best use of the resources in the Library for acquisition of right and appropriate Knowledge.

Members

Chairperson – Principal

Coordinator - Librarian

Members - Heads of the Department

Vision

To be dynamic inclusive, competitive, learning resources center of excellence in teaching learning, research and community endeavor of the institution.

Mission

- To serve the curricular, cultural and general education requirements of the academic community.
- To provide reference materials at appropriate level. To promote human knowledge and update in accordance with the growing needs

Functions and Responsibilities

1. Library committee is a channel between the library and its users.
2. The Committee assists the Librarian in formulating Library policy.
3. Library committee promotes effective and interactive access and use of information resources.
4. It prepares clearly worded rules and guidelines with regard to hours of access, circulation policies and other regulations to offer better services to the users.

5. This committee is entrusted with the responsibility of recommending, selecting and purchasing books for the library.
6. The committee oversees the Library resources and its maintenance and forwards its recommendations regarding the improvement of infrastructure and the efficiency of library functioning
7. It involves effectively in infusing the reading habit among staff and students through orientation programs and activities.
8. It takes initiative to recommend / justify / sanction / approve the withdrawal and weeding out of outdated material to the competent authority for final decision in the matter.
9. It prepares the agenda and minutes of the meetings and circulates it to the authorities
10. It procures new titles/books and new Learning Resources like Journals, Magazines, E-Resources
11. It works towards strengthening the Digital Library
12. It maintains proper records of the Particulars related to Library and its resources
13. It recommends Collaboration with other institutions of information

12. Sports Committee

The college offers a vivacious dais to the students to nurture their interests and abilities and shape them into well-rounded Personalities. Sports and Physical activities are essential part of human resources development. These help to develop health, spirit of friendly competition, achievement, national pride and patriotism. At St. Anne's sports plays an important role in developing the integrated personality of the students. With a view to realize and fulfill this great task, college has been organizing Intra and Inter Collegiate Tournaments since its inception. The participation in college athletics in supporting competitions generates a spirit of healthy competition and helps improve their educational and professional competence.

The Department is very enthusiastic in conducting college Campus sports activities, Inter Collegiate tournaments and Inter Departments Sports competitions & our staff sports competition events every year.

Vision

To identify and groom the talent in sports and games and foster better human relations by creating discipline, leadership qualities, courage and sense of belonging through sports activities.

Mission

- To provide adequate infrastructure facilities so that students choose and participate in the events for which they have flair.
- Design and introduce innovative, integrated, inter disciplinary curriculum in Physical Education, sports and games and allied areas.
- Provide adequate Physical Education facilities and Program that are wholesome and attractive so as to enshrine sound mind in a sound body.
- Encourage and recognize budding sports persons and students with potential and provide coaching and training.
- Produce dedicated and passionate sports persons, who will always show high morale and sportsmanship at all times.

The Members

Chairperson – Principal

Coordinator – Physical Education Director

Members – Eleven Faculty and Two students sports secretaries

Functions and Responsibilities

1. The committee aspires to inculcate qualities such as sportsmanship, team spirit and bonding. It is designed to serve the interests of the student's community in competitive sports and other recreational activities i.e. both indoor and outdoor.
2. The committee shall enhance the interest of the Students and members of the faculty and promote sports activities through motivation in the field of sports
3. The Committee shall plan to organize training and coaching in sports
4. It shall organize various competitions and promote team spirit through healthy competitions.
5. It shall organize regular sports events in order to train students for state and national level competitions
6. It shall maintain sports accessories with much care
7. It shall Maintain records of sports events conducted in the campus and attended by students outside the college within the University and outside
8. It shall recommend the Management to provide necessary infrastructure for the sports

9. Recommend the students for permission to participate in the intercollege events at all level
10. Recommend sanction for Registration Fees to participate in various sports events and the conveyance
11. Recommend attendance to students who have taken part in sports events as per rules
12. Solve the issues among the teams during matches
13. Be members of the discipline committee and maintain discipline in all events happening in and outside the college.
14. Finalize the schedule of events for the whole academic year in advance in consultation with the team and Students' Sports Secretaries

13. Anti-sexual harassment cell/ Women's Cell

As per the guidelines of UGC and the Supreme Court an Anti-Sexual Harassment Cell has been established by St. Anne's Degree College for Women to provide a healthy atmosphere to the students of the college.

VISION: -

Encourage, Enhance and Empower young girls to scale greater heights.

MISSION: –

To create social & psychological awareness among women in regards to gender discrimination.

Members

Chairperson – Principal

Coordinator – Senior Faculty

Members – Four Faculty from the Departments

Objectives: -

- To prevent all forms of sexual harassment.
- To create awareness among young women about sexual harassment laws.
- To organize seminars & workshops related to Gender Sensitization
- To create awareness among Students, Faculty & Non-Teaching staff about 'The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013.
- To organize various training programs on self-employment schemes to encourage self-reliance among women.
- Composition of Anti-Sexual Harassment Cell 2020-21

14. Dr. B. R AMBEDKAR CELL :(SC/ST & OBC)

The Scheduled **Caste (SC)** and Scheduled Tribes (**ST**) **Cell** in an institute promotes the special interests of students in the reserved category. It is expected to provide special inputs in areas where the students experience difficulties.

Scheduled Castes and Scheduled Tribes have been identified as the two most backward groups of Indian Society. They include all such castes, races or tribes, which have been declared as scheduled castes and scheduled tribes by the Constitution of India under the provisions of Article 341 and 342 of the Constitution of India. Scheduled Castes generally represent those communities, which have suffered from the stigma of untouchability in one form or the other. Scheduled Tribes are generally those who have been living in seclusion in hills and forests, more or less untouched by modern civilization and development.

OBC Cell

The college has set up OBC Cell to do Yeoman Service to the students who belong to the Backward Community Category. This cell ensures obtaining different schemes of the Government for OBC by way of scholarships for their welfare and educational progress. The cell also takes care of the needs and issues pertaining to OBC students and gives awareness on the benefits of Government to this community.

In line with the affirmative policy of Government of India, St. Anne's Degree College for Women has constituted SC/ST Cell and OBC Cell to provide various opportunities to the students belonging to socially, educationally and economically weaker sections of the society.

Vision:

To Support and enhance the psychological wellbeing of SC/ST/OBC students.

Mission:

In pursuance of its vision, the St. Anne's Degree College for women, Halasuru, Bangalore organizes seminars, workshops, programs to facilitate the students to grow in academic performance.

Objective

- The Scheduled Caste (SC) and Scheduled Tribes (ST) Cell in an institute promotes the special interests of students in the reserved category.
- It is expected to provide special inputs in areas where the students experience difficulties.
- To take steps to empower the students with the benefits of the Government and how to obtain it.
- To help them in the process of tapping the resources of the Government
- To provide equal opportunities
- To assist the students to obtain financial support from the Government and others.

15. Grievance Cell

“When students see their actions and voices are not only valued but also empowered, they begin to turn from motivation-free to motivated”

-Jason Flom in Education Week Teacher

The Grievance Cell enables a student to express feelings by initiating and pursuing the grievance procedure in accordance with the rules and regulations of the College. ‘Student’s Grievance Cell’ enquires and analyses the nature and pattern of the grievances in a strictly confidential manner. Emphasis on procedural fairness has been given with a view to “the right to be heard and right to be treated without bias”.

Members

Chairperson – Principal

Coordinator – Senior Faculty

Members – Two Faculty from the Departments

VISION

- To express the policy to investigate and review complaints or grievances of students and Faculty
- To create awareness of availability of members for students and faculty to report grievances
- To explore the cause of grievances
- To sort out the reported grievance with effective solution

MISSION

- To take corrective & effective measures to address students and parents Grievances.
- To enhance learning and development of students with specific focus on students problems
- To form and provide a mechanism to supervise activities of Students grievances
- To provide right direction and counsel whenever required and guide them from improvement.

OBJECTIVES

- To maintain a fair, unbiased and consistent system for redressal of various issues faced by the students.
- To ensure strict confidentiality so that students approach the Grievance Redressal Cell without the fear of any vindictive activity.
- To maintain a conducive atmosphere and relationship between the students and faculty without giving any chance to widen the gap between them that may arise because of certain simple misunderstandings.
- To ascertain that immediate suitable actions are taken by addressing the faculty or by requesting the management depending upon the nature of grievance.

16. Human Rights Cell

Vision

“To educate and empower students on Human Rights and enable them to exercise their rights and also respect and uphold the rights of others”

Mission

By supporting each other in and out of the college campus through the awareness of Human Rights and protection of Human Rights by monitoring and accessing the observance of human rights through education and training the students on human rights issues.

Members

Chairperson – Principal

Coordinator – Senior Faculty

Members – Two Faculty from the Departments

Aims

To facilitate and empower the people to enjoy human rights in each and every walk of life.

Objectives

- To effectively work for reducing gender inequalities, exploitations and injustices.
- To train the young women to face the challenges of the pluralistic society and the rising conflicts and tensions in the name of particularistic loyalties to caste, religion, region and culture.
- To create sensitivity and enhance the knowledge of human rights among the people in and around the college by organising various awareness programmes.
- To respond against the violation of human right issues reported in the college by raising the voice in a proper platform and thereby facilitate to ensure the protection of human rights.

Highlights:

The Cell focuses not only to the matters of human rights but also about the rights of children, women, elderly and differently abled.

17. Minority Cell

The National Commission for minorities act was introduced in the year 1992 by notification of the Central Government in the official Gazette. The Central Government notified a list of six religious communities and considered them in Numerical criterion as minority communities.

The Minority Cell of St. Anne's Degree College for Women initiates with the purpose to empower the minority students in the college. The cell enhances support to the students who belong to such communities and bring them to the mainstream. The minority cell has been very desirous to furnish services in educational and cultural needs of the minority community along with other caste, creed and nationality.

Members

Chairperson – Principal

Coordinator – Senior Faculty

Members - Three Faculty belonging to Minority group

Vision: Empowering the minority students & staff to create an enriching environment and to support them to meet the new challenges in society.

Mission: To facilitate equal education and to ensure their up liftment and to safeguard the interest, integrity of the students, so that every student has equal opportunity to participate actively in holistic development, also to bring them to the mainstream of the society.

Objectives:

- The cell aims to enhance equal opportunities for minority women's education.
- The cell also aims to facilitate financial support to students from minority communities from governmental agencies and other sources
- To ensure provisions for an environment where all minority students feel safe and secure.
- To aware the minority students regarding various scholarships program of State Government and UGC.
- To encourage enrolling for career orientation programs this would empower and equip them with the necessary skills to choose a career option
- The Cell is committed to provide assistance for minority students through counseling, personality development classes, remedial coaching, preparatory classes for professional and employment purposes, etc.
- To ensure protection and reservation as provided in the constitution of India.

18.Red Cross Unit

Youth Red Cross is a group movement organized for students in colleges. It is a platform where youth can exhibit their talent, skills, knowledge, ability towards the welfare of the people and Primarily Youth Red Cross focuses on Health, Service & Friendship.. It aims at inculcating the 7 fundamental principles of the Red Cross movement. They are Humanity, Impartiality, Neutrality, Independence, Voluntary Service, Unity and Universality.

Mission:

A statement defines the institution's objectives and its approach to reach those objectives.

Vision:

Vision is often combined to provide a statement of the institution's purpose, goals, and its values.

Aims and Objectives

- Inculcating the ideals and Practice of Service in youth
- Taking care of their own health and that of others
- Understanding and accepting civic responsibility

- Promotion of national and international understanding and goodwill by using their international link of the movement.
- Promotion of Volunteerism

Guidelines

- Member's age group is 18 to 30 years, Registration fee for colleges is Rs.1500 (Onetime payment).
- Student membership fee is Rs.50/- per annum.
- Colleges have to send 30% of the membership fee Collected to the Indian Red Cross Society, Karnataka State Branch.
- 70% of the membership fee Collected has to be retained by the respective colleges to carry out the Youth Red Cross Activities.
- Every College has a Programme Officer.
- Each University has a Nodal Officer.
- Each College has to open a separate Bank Account for Youth Red Cross, to be jointly operated by the principal and programme officer.

19. Think Tank Cell

Think Tank Cell has been constituted in the college to enrich learning through its creative gamut of ideas and multidisciplinary sessions across various domains. It aims to provide a platform for students to use creative learning for seeking innovative and practical solutions.

Vision

To create a platform for sharing ideas and techniques and pooling of knowledge resources for the overall growth of the institution and student enrichment.

Mission

To nurture the students and support them with perceived current learning needs, to set up new goals of achievements, to come with new innovative ideas and to initiate required changes for further progress and achievement of the perceived of goals.

The Think Tank Cell works with the following **objectives** to attain its vision and mission:

- Quality initiatives for the improvement of student development.
- Improvement in student's participation in various academic, cultural and social activities in order to have overall personality development for students.

- The cell in collaboration with industry experts aims to provide a platform for students to gain first-hand experience in solving business problems and harness initiatives that enable them to assimilate their learning into practical application.

20. AICUF Unit

The All India Catholic University Federation is a National level Students movement of university students (AICUF). The **National headquarters is in Chennai** and is affiliated to the **International Movement** of Catholic Students (IMCS), Pax Romana. The AICUF works through university students, for their **own growth** and the welfare of the society in which they live. AICUF members, confirm their solidarity with everyone engaged in the struggle for peace, democratic and human rights and for a world by growing economic interdependence and equality. **it tramps with the Theme “Students.....To Act and to be”**.

Vision:

To stand for the Service and liberation of human being and society in large, irrespective of sex, caste, faith or language.

Mission:

By instilling human values in the young minds we motivate AICUF ers to work for societal change and progress. Our action plan focuses on the downtrodden and the marginalized and is at the centre of AICUF’s action plan.

Activities of the Organisation:

General Activities:

- ✚ **Attending and contesting State Council Meet organized by Karnataka AICUF Unit.**

The main objective of this meeting is to select the Convenor, Co- Convenor and the state team for the each year and to briefly discuss the agenda for the year.

- ✚ **Prison ministry was organized by AICUF unit, to “Central Jail” Parappana Agrahara.**

- ✚ **Rallies**

 **Praise and Worship**

The AICUF unit gives a platform to students to connect spiritually to the lord and worship him. Students get together and praise the almighty by reciting hymns of praise and offering short prayers to the Lord.

 **Way of Cross**

During Lenten days, On Every Fridays the Ways of the cross is organized at the convent chapel. The way of cross help students to recollect The Passion of Christ.

 **Retreat**

The Annual Retreat is an initiative taken by the AICUF unit of our college every year in order to enhance spirituality in our students.

 **MAGIS**

MAGIS is the National youth festival organized by the all India catholic federation every year. Students from all over India Participate in the event. AICUF students of our college also actively take part in MAGIS. MAGIS gives the students a platform to express themselves and connect with new people. The MAGIS is Program strives to provide academic, social and cultural support for students.

 **Visits to hospitals, old age home, leprosy home**

 **Intercollegiate Gospel Fest.**

21. NSS UNIT/Social Responsibility Committee

The National Service Scheme (NSS) is a Central Sector Scheme of Government of India, Ministry of Youth Affairs & Sports. It provides opportunity to the students at Graduate & Post Graduate level at colleges to take part in various government led community service activities & programs. The sole aim of the NSS is to provide hands on experience to young students in delivering community service.

UNIT MEMBERS

Chairperson – Principal

Coordinators – Language department Faculty and Library department Staff

Members – five Faculty from various departments and Students

VISION

To build the youth with the mind and spirit to serve the society and worth for the social uplift of the down-trodden masses of our nation as a movement.

MISSION

The national service scheme has been functioning with the motto “NOT ME BUT YOU” in view of making the youth inspired in service of the people and hence NSS aims education through community service and community service through education.

Objective:

- To inculcate and develop social responsibility among Students and to enhance sensitivity, moral values and professional ethics
- To help the students to be accountable to the society exhibiting right behavior
- To grow as responsible citizens who can create a Just society by making valuable contributions in pursuance of the Vision and Mission of the Institute.

Responsibilities

- To arrange for discussions and workshops on issues of social importance, ethical relevance and moral values for students on a regular basis.
- To organize social service activities, Village camps and outdoor field activities, to encourage and make students to be more service oriented.

22. Consumer Club

Today we live in a Multi – cultural society where the children are the most vulnerable members as they do not have adequate information about goods and services they are using. They are not aware of the unfair, unethical market practices of businesses and damage of being exposed to junk foods that have become both prevent and hazardous. Hence the College feels it as an urgent call to educate our students about consumer protection.

The duty of the club is to promote awareness and to educate on the negative impact of junk food on their health, the value of hard earned money and deceptive facts and promises of the advertisements and consumer rights.

Vision:

To spread awareness on consumer rights amongst all consumer segments especially among college students. To reach the unreached by imparting knowledge and training on consumer awareness to our students and enable them to teach the society.

Mission:

- To enable students to understand fundamental rights of a citizen and make them realize and learn the fundamental duties of a good citizen.
- To inject knowledge and skills relating to consumer rights among our college students and to impart knowledge on product standards, product quality and about markets.
- To make them aware of laws enacted for protection / welfare of consumers and enforcement authorities concerned.
- To build a base of enlightened citizen customers as the foundation of future India and skills relating to consumer rights among our college students.

Objectives:

- To educate students about rights of the consumers as provided in consumer protection Act, 1986.
- To mobilize youngsters by instilling in them the spirit of protection of consumer rights.
- To impart knowledge about the role of consumers in protection of their rights and to strengthen the consumerism.
- To enable students understand fundamental rights of a citizen.
- To enable students realize and learn the fundamental duties of a good citizen.
- To develop a sense of awareness among youth.
- To impart knowledge on product standards, product quality and about markets.
- To learn about sustainable consumption norms and implement them in real life.
- To assist the youth in making informed purchase decision as individual.
- To build a base of enlightened citizen customers as the foundation of future India.

DUTIES OF A COSUMER CLUB MEMBER:

- To learn and follow the traits of a responsible citizen and aware consumer.
- To disseminate information gained through the club among fellow students, parents, and other people in the community.
- To organize and actively participate citizen building and consumer protection programmes being organized by the club as well as in their locality, mobilizing general public.

- To observe all important international and national days especially Republic Day (26th January), National Consumer Day (24th December) and World Consumer Rights Day (15th March).
- To treat all fellow citizens with care, concern and responsibility.

23. Eco Club

Eco Club plays a significant role in inculcating young mind towards, respect for environment and all life forms on earth. The primary objective of the Club is, to follow a multi-disciplinary approach instead of sticking to a single subject to teach students about the environment, environmental issues and their resolution. One of our major concerns of Eco Club is to instill an attitude towards taking good care of our environment that nurtures all of us.

The club will be committed towards raising social awareness regarding environmental issues and changing students' attitude towards the environment by enlisting their active participation in club's activities.

Members:

Chairperson – Principal

Coordinator – Senior Faculty

Members – Three Faculty from the Departments

Vision:

To integrate humanities and science to impart basic knowledge, that helps enhancing environmental policy and decision-making processes, in order to achieve ecologically sustainable societies.

Mission:

- Creating awareness about environment and their problems
 - Imparting basic knowledge on environmental protection
 - Developing an attitude towards cleanliness and their effect on environment
 - Acquiring skills on different techniques to solve existing environmental issues
- Striving to attain harmony with nature

Functions and Responsibilities

- To get the students actively involved in environmental matters and to develop their interest over environmental issues
- To exert value oriented efforts for a safer atmosphere, thus creating awareness towards the three 'R's-reduce, reuse and recycle- of conservation
- To inculcate proper attitude with regard to environment and its conservation through action-based programmes.
- To enhance students participation in protecting the micro environment.
- To implement efficient solid waste management.
- To reduce the use of plastic in the community.
- To forge ties with the community on ecological problems and conservation.

24. Fine Arts Club

Historically, the five main fine arts were painting, sculpture, architecture, music and poetry, with performing arts including theatre and dance. Today, the fine arts commonly include additional forms, such as film, photography, video production / editing, design, sequential art, conceptual art and print making.

The College constituted this club to trigger the imagination and creative terrain of the students. The club will initiate itself with more of performing and fine arts to maximize the aesthetic sense that gives the students a mind to appreciate the beauty in the creation of God and adds colour and flavour to the spiritual realm.

Mission

- To create an environment for students those interested in art and art related ideas.
- To bring about an awareness of the depictions of emotions through various art forms.

Vision:

- The 'Fine Arts Club' is to enrich student's lives and compliment College-based art education.
- To empower the students to become confident, articulate and creative adults who will contribute as active citizens to the community.

OBJECTIVES

- The main objective of fine arts club is to encourage the budding talent of the students.
- Provide opportunities and encouragement to express oneself freely.
- Educational objective of this club is to encourage imagination, creative ability and create an artistic environment.
- Inspiring students to make maximum benefit as creative artists and citizens.
- Organize various competitions, functions, and events in the college.
- Make the student confident and competitive in the global environment.
- To trigger the imagination skill among the Students
- To give the students artistic outlet and help them to enrich their interest for art and personal experience through art.

25. Heritage Club

The idea of setting up the Heritage Club in our college is to conserve the tradition of our country. The aim of the Club is to motivate the students to get back to their roots in this westernized world.

Every student who becomes a member of Heritage club learns to appreciate the culture, traditional practices and the natural environment that fosters healthy and holistic life.

Mission: Educating for learning a craft and spread its importance to others Encouraging visits to museum and other important monuments Understanding the importance of conservation of natural resources

Vision

To create awareness towards the rich natural and cultural heritage of our country

Mission

To sensitize, influence and protect the **heritage** of our Country, to create an ecologically sustainable future and to motivate the students and the public in preserving the rich cultural **heritage** of our regions and States.

Functions and Responsibilities

- To create an awareness among the students the rich cultural heritage of our Country and the need for its conservation
- To provide students an insight into the heritage sites of our Country and the States

- To make the Students demonstrate an understanding of social responsibility and their respect for diversity.
- To help the students to become environmentally knowledgeable, skilled, dedicated citizens towards maintaining a dynamic equilibrium through Nature walks and heritage tours.

26. Health Club

The world has created a fast track system that makes every individual to cope with this situation. Maintaining good physic and healthy body is of prime importance in this context. The college understood the importance of wellness and health of its every member. Hence it constituted Health Club to promote a healthy way of living.

Vision

“To provide strong, effective health education programs that helps students to develop healthy lifestyle, growth and development to become responsible citizens of the society”.

Mission

- To create a culture of wellness among students that values critical thinking, healthy behaviours, resilience and individual responsibility.
- To support and enhance students’ educational experience by providing medical and mental health promotion to achieve their academic potential.

Functions and Responsibilities

- Conduct Health awareness programmes and activities
- Organise Health Checkup camps.
- Maintain Health Record of the students
- Keep First Aid Kit for emergency
- Collaborate with the BBMP Hospital and involve in their National Immunization Programme and National Pulse Polio Programme for community service
- Influence favorable habits, attitude and knowledge relating to an individual in the campus through healthy practices.

27. Innovation Club

Innovation is the unrelenting drive to break the status quo and develop anew where few have dared to go. It is in conceiving new ideas and generating new values in its usage.

The College has given a thought to journey in this process of innovation by engaging the students to think anew and to step forward in focusing on new impetus and venture. The innovation club is the outcome of this process. The Club creates awareness on thinking patterns, Educates on different arenas of new perspectives, nurtures on incubating new projects and inculcates a culture of newness among the students.

Vision

To enhance innovative thinking and developing entrepreneurship skills

Mission

- To equip students with the required skill-sets through hands-on experience & industry insights
- To provide students with an ecosystem for holistic development as innovators and entrepreneurs.

Functions and Responsibilities

- Innovation club has to inspire the Students and help them to learn by doing.
- Promote Experiential and experimental learning
- Foster a culture of innovative thinking and create new ideas and programmes.
- Provide them with knowledge on IPR – Intellectual Property Rights to enable them to involve in creative ventures.
- Encourage to undertake new Projects
- Organize events, discussions and competitions on monthly basis for all students.

28. Alumnae Association

An alumnae association is an association of former students who passed out of the institution. It acts as a bridge between the current students and Passed out students. It helps to make a stronger relationship between the institute and the students who have been benefitted from the institute. It provides a platform with variety of benefits and services that help alumnae maintain connections to their educational institution and fellow graduates. The association involves in organising social events and raise funds for the Institutional growth. It also provides a forum to form new friendships and relationships with people of similar background.

The Alumnae association of our College was formed in 2009. Events are conducted every year to have network with our passed out Graduates.

Members

Chairperson – Principal

Coordinator – Senior Faculty

Members – Our Alumni faculty and Alumni office bearers

Functions and responsibilities

- Assist current students to achieve their goals through Career mentoring in the last year of their study in the College
- Providing expertise to Students
- Provide Opportunities to access to professional development
- Improve student recruitment efforts
- Increase efforts in collecting funds
- Support the institution's reputation
- Increase alumni interaction with the institution.
- Fostering and keeping alive loyalty to the institution and creating concern for its welfare.
- Inculcate exchange of ideas among alumni and between alumni and students through Alumni Lecture series
- To maintain an up-to-date and detailed database of the alumni
- To highlight the success of alumni to improve the credibility and reputation of the College.
- Promote the interests and welfare of alumni association
- Maintain healthy relationship with the alumni body

29. Research Forum

Research forum functions with a strategic objective of building research capacity to increase the quality and quantity academic research. It has initiated and taken an incessant effort in research work various research accomplishments.

Vision:

To strive for excellence of the college research work by assisting with strategic leadership and comprehensive support to faculty, students and external community.

Mission:

Committed to promote excellence in research through well-defined policy and also support for developing effective partnerships and collaborations with academic and non-academic institutions.

Objective:

Research forum strides to attain, endure and nurture unmatched excellence in providing a platform in the college for various research endeavours. It paces with the vision of educating with latest insights and trends in technology, specific innovation and best implementations to reach the zenith in research deeds.

- The college takes pride in introducing G-ANNE International Multidisciplinary Research Journal which provides platform for researchers, practitioners, academicians and professionals from diverse domains to share innovative research achievements.
 - The aim of the journal is to share and promote thoughts in the form of innovative articles in the field of Commerce & Management, Science & Technology, Culture& Society, Arts and Humanities.
 - Having a valid URL as the college is going for an Online Journal
- To impart in-depth knowledge about the use of techniques to process critical data in simple steps for research work
- To inculcate the research practice continuously and motivate students of our college to present papers and for publication,
- To foster the culture of knowledge sharing

30. Student Welfare Office

The Student Welfare Office is a forum that acts as liaison between the students and the institution. It involves in promoting and enhancing the academic and leadership calibre of the students. It provides a platform for students to exhibit their skills and talents through planning and execution of the desired programmes.

The student council is a part of this Student Welfare Office to coordinate and cooperate with the Welfare Officers to plan and organise various student related academic & Cultural activities that make the students progress in management and leadership skills and to focus on sharpening their creativity and innovation.

Vision:

To create a friendly atmosphere and healthy ambience by enhancing the participatory role of every student.

Mission:

To encourage students by offering leadership and counselling services, in order to promote students' individual, cultural, and holistic growth, preparing them for a diverse entrepreneurial endeavours.

Functions and Responsibilities

- To plan and implement extra-curricular and co-curricular activities.
- To nominate student representatives to various bodies of the college in consultation with principal.
- To hold meetings with the students council to chalk out the programmes & events.
- To motivate the students to participate effectively in various activities of the college.
- To work in collaboration with various departments in measures concerned with the welfare of the Students.
- To facilitate the students to participate in events/programmes outside the college.
- To monitor the discipline of the students in the campus.
- To train the members in leadership and advocacy skills.

Programmes

- Every year student council election is conducted by the SWO Members.
- Investiture Ceremony is organized for those who are elected for the student's council as office bearers.
- Fresher's Day is organized by the SWO to welcome the first year students and to provide them comfortable learning environment.
- Teachers' day is celebrated by the students' council with the support of SWO.
- Intra-collegiate fest KALA is organized in the college to bring out the hidden talents of the student community.
- Inter collegiate fest "Ebullience" is organized with multiple challenging events by inviting other college students in and around the city.
- Graduation Ceremony is conducted by the SWO members for the outgoing students.