

ST.ANNE'S DEGREE COLLEGE FOR WOMEN

**(A Unit of The Society of the Sisters of St. Anne)
(Accredited with 'B' Grade by NAAC)**



ALMANAC 2017-2018

***#23, Cambridge Road,
Halasuru, Bangalore-560 008
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E-mail:annescollege@gmail.com
Website: www.saintannescollege.in***



Servant of God
MOTHER THATIPATHRI GNANAMMA
(1822 - 1874)

Foundress
The Society of Sisters of St. Anne, Chennai

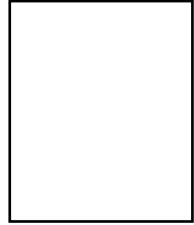
President
Rev. Mother Jacqueline Mary
Superior General

Vice-President
Rev. Sr. Margaret Fatima Mary
Provincial

Secretary
Rev. Sr. Margaret Julie

Principal
Prof. Nisha Joseph Cyriac

PERSONAL INFORMATION



Name:.....

Class:.....

Reg. No:.....

Phone No.:

Residential Address:.....

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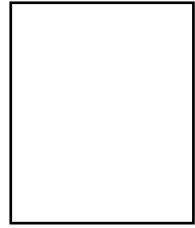
Blood group:.....

Parents Name:.....

Parents' Contact No: (R):

Parents' Contact No: (M):.....

Alumnae Association
Registration Form



Name:.....

Class:.....

Reg. No:.....

Phone No.:

Residential Address:.....

.....

.....

.....

Blood group:.....

Parents Name:.....

Parents' Contact No: (R):

Parents' Contact No: (M):.....

THE UNIVERSAL PRAYER

Our Father Who Art in Heaven Hallowed be Thy name, Thy Kingdom come, Thy will be done, On Earth as it is in Heaven. Give us this day our daily bread, Forgive us our sins as we forgive those who sin against us. Do not bring us to the test, But deliver us from evil.

- Jesus

PRAYER FOR OUR COUNTRY

Into that Heaven of freedom, my father

Let my country awake

Where the mind is without fear

And the head is held high

Where the Knowledge is free

Where the world has not been

Broken up into fragments

By narrow domestic walls

Where words come out from the depth of truth

Where fireless striving Stretches

Its arms towards perfection

Where the mind is led forward by Thee

Into ever winding thought and action.

- Rabindranath Tagore

PRAYER FOR STRENGTH

This is my prayer to you my Lord
Strike, Strike at the Root of Penury in my heart
Give me the strength
Lightly to bear my joys and sorrows
Give me the strength
To make my love fruitful in service
Give me the strength
Never to disown the poor
Give me the strength
Not to bend my knees before insolent might
Give me the strength
Not to bend my mind high above daily trifles
Give me the strength
To surrender my strength to your will with love.
- Rabindranath Tagore

PRAYER FOR PEACE

Lord make me an instrument of Thy Peace.
Where there is injury, Pardon;
Where there is doubt, Faith;
Where there is despair, Hope;
Where there is darkness, Light;
Where there is sadness, Joy.
O Divine Master, grant that I may not
So much seek to be consoled as to console
To be understood as to understand
To be loved as to love
For it is in giving that we receive;
It is in dying to self that we are pardoned;
It is in dying to self that we are born to eternal Life.
- Francis of Assisi

The College Team of Instructors

Principal

Prof. Nisha Joseph Cyriac

M.Com.,M.Phil.,MBA.,PGDM, K-SET

Department of Commerce

Ms. VeenaKumari, M.Com, M.Phil, - HoD

Ms. Vennila, M.Com,M.Phil, DCA, MBA, PGDPM&IR

Mr. A. Ranjith Kumar,M.B.A.,M.A., M.Phil., D.C.A. K-SET

Mr. Mohamed Aftab, M.Com.

Ms. Ramya.K, M.Com., PGDBA

Mr. Deepu .B, M.Com, M.B.A.

Ms. Hemalatha, MBA, PGDRM

Ms. Khutaija Nazneen, M.Com

Ms. Vidhya, M.Com, M.Phil

Ms. Suman, MBA

Ms. Dorothy Deepa, M.Com., PGDFM

Ms. Anitha, M.Com

Ms. Shallot Prona. P, M.Com., PGDHRM

Department of Business Administration

Ms. Nisha Joseph Cyriac, M.Com, M.Phil.,M.B.A.,PGDM, K-SET

Ms. Anjeli Christina, M.B.A - HoD

Ms. K. Venkatalakshmi, M.Com., M.Phil. (P.hd)

Ms. Lily Regina Arthi Moses.,M.B.A,K- SET

Ms. Sheetal .G, MBA, PGDPM

Mr. Michael Melvin, M.Com., DCFA

Department of Computer Applications

Ms. B. Marina. M.Sc. M.Phil., SLET - HoD

Ms. Neha Manthri, M.Sc., M. Phil., B.Ed.

Ms. Rekha, M.Tech

Ms. Pradeepa, M.C.A., M.Phil.

Mr. Amarnath, M.C.A.



Department of Mathematics

Ms.F. Mary Shaila, M.Sc, M.Phil., - HoD
Ms.D. Alice, M.Sc, B.Ed.,

Department of Physics

Ms. Savitha. M, M.Sc, -HoD
Ms. Sindhu, M.Sc.,B.Ed., M.Phil.

Department of Psychology& Counseling

Mr. Stephen Babu, M.A., M. Phil., - HoD
Ms. Shruthi, M.Sc., PGDPC, K-SET

Department of Journalism

Mr. S. Santosh , M.Sc.

Department of Rehabilitation Science

Ms. Meera Ruxana, M.R.Sc., M.A. (PSY)
Ms. Esther, M.R.Sc.

Department of Sociology

Ms. Parimala, M.A, B.Ed., PGDIRPM

Department of English

Ms. A. R.Vasudha, M.A., M.Phil.
Ms. Vasantha Pillai, M.A., M.Phil.,PGDHRM.
Ms. Sirisha, M.A., M.Phil., PGDC. - HoD
Mr. Jeffin Lijo, M.A.,
Ms. Vijaya Kumari, M.A., M.Phil.

Department of Hindi

Dr.H.R.Puttanna,M.A., M.Phil.,PGDHT., B.Ed.,Ph.D - HoD
Ms.Sangitha, M.A.,B.Ed., PGDHT
Dr.R. RameshNaik, M.A, B.Ed., Ph.D,

Department of Kannada

Ms. Prameela, M.A., M.Phil - HoD
Mr. R.M.Santhosh Kumar, M.A., B.Ed.,
Ms. Sujatha, M.A., M.Phil., B.Ed.

Department of EVS&IC

Ms. Kumari Veenu, M.Sc - HoD
Ms. Sindu, M.Sc.

Library & Information Centre

Mr. Ravi, M.L.I.Sc, M.Phil, M.A.,B.Ed, - Chief Librarian
Ms. Tappeta Lucy, B.Sc., B.Ed.

Department of Physical Education

Mr. Krishna S, M.P.Ed

NON-TEACHING STAFF

System Administrator

Mr. Jesuraj, M.Com, PGDCA, Software Testing, HDC & HN

Performing Arts

Mr. K. Udaya Kumar

Office Staff

Ms. Lissy George, B.Com, D.Sc, DRTO – Office Superintendent
Ms. Amala Jayaraj, B.A
Ms. Swarnapoorni. R, B.Com
Mr. Manjunatha M.A., - Liaison Officer
Ms. Ashwini, B.A
Mr. Srinivas

Receptionist

Ms. Roseline

Attendees

Ms. Uma
Ms. Khaki Bujjamma
Ms. Revathi
Ms. Anitha

Ms. Lalitha
Ms. Kondamma
Ms. Aruna
Ms. Kavitha Yashoda

INSTITUTION

St. Anne's Degree College for Women, affiliated to Bangalore University is located at #23, Cambridge Road, Halasuru, Bangalore-560 008. The College is managed by the Society of the sisters of St. Anne, founded by Mother Thatiparthri Gnanamma. She had a great vision in changing the life of thousands of Young, deserving and marginalized women through education. Following her footsteps, St. Anne's sisters are in the service of education for more than hundred and fifty years.

St. Anne's Degree College for Women was started in the year 2005, by the Society of Sisters of St. Anne, Madras. The college has set a remarkable record in the academics. The vibrant student life, co-curricular and extracurricular activities and campus placement, provided to the students make this institution stand apart from other institutions.

The College is accredited with 'B' Grade and 2.52/4 CGPA by NAAC in 2016. The College offers M.Com. & M.A. (English Literature) a two years Post Graduate Degree Programme affiliated to Bangalore University.

VISION

To provide Humanizing and Liberalizing Education so as to form responsible citizens who in solidarity with others will create a just society.

MISSION

To empower young women, with knowledge, skills and competence and to provide them with opportunities to understand the present society and critically analyze its structures and enable them to contribute in creating a more human and just society.

AIMS & OBJECTIVES

1. To foster Academic Excellence: The Science, Humanities, Commerce and Management students who enter the portals of this institution shall acquire sound and thorough knowledge in academics and be competent in intellectual pursuit and become preferred personnel by any organization.

2. To enhance Personal and Interpersonal Skills: The objective of organizing personal and inter personal skills is to help students to discover their potentials, develop their talents and aesthetic sense, to inculcate soft skills that would be helpful for healthy and harmonious interpersonal relationship and teamwork in order to cultivate sincere respect for the individual person's dignity, freedom and equality.

3. To trigger Spiritual pursuit: Give importance to the spiritual formation of our students of other faiths, who form the vast majority in our institutions. Assist them to develop a personal set of values and principles and become persons of character and integrity, internalizing the social aspects of their religious traditions and thus leading them to experience personal well-being. Educate the students and staff to accept and respect differences based on religion and culture and nurture inter-religious spirit. Shape them into citizens who are morally sound and have personal conviction, deep compassion, competence and commitment, to the larger world community.

4. To inculcate Social consciousness: Advocating the social and societal transformation is a major goal and mission of the institution. Our education mission, in the context of India today and the India of tomorrow, is the recreation of human lives, communities and the wider society. The Eco Club, Social Leadership Club, Women's Cell, NSS and AICUF equip the students with skills to work on the transformation of the society with commitment.

COURSES OFFERED

Undergraduate Courses :

Three year degree courses as per Bangalore University Syllabus

- **B.Com**
- **BBA**
- **BCA**
- **B.Sc** (Physics, Maths & Computer Science)
- **B.Sc** (Rehabilitation Science, Sociology & Psychology)
- **B.A** (Psychology, Journalism & Communicative English)

Admission Eligibility:

- ◇ Anyone who has passed IIPUC/Class 12/Intermediate / equivalent to 10+2 years of learning.
- ◇ Lateral Entry Admission to second year B.Com: Only a student who has completed her Diploma in Secretarial Practice.
- ◇ SC/ST Students should produce their Original Caste Certificate and Income certificate at the time of Admission.

Required Certificates

- ◇ Transfer Certificate (TC) from the college last studied.
- ◇ PUC or equivalent Marks card and conduct certificate.
- ◇ Migration Certificate in case of Non-Karnataka students.
- ◇ SC/ST, Backward class and minority certificates from Thasildar for the Government Scholarship..

Additional documents in case of foreigners.

- a) Valid student Visa
- b) AIDS test clearance certificate
- c) Passport copy
- d) Residential permit

Soon after the interview, the candidate if selected shall be enrolled on payment of fee prescribed for each course.

Tests and Exams

- ◇ In order to inculcate a regular study habit in students and to assess their progress, the college conducts tests in addition to Mid Semester and End Semester Examination.
- ◇ The students who fail in more than two subjects and who are absent for the test shall take up a retest.
- ◇ The performance of the student along with attendance is communicated to parents through SMS.

Post Graduate Courses Offered

- ◇ **M.Com (Regular)**
- ◇ **M.A (English Literature)**

Course Details

M.Com

The course will be for duration of two years with four semesters. Each year will comprise of two semesters.

Eligibility for Admission:

A candidate who has passed the B.Com/B.B.M/ BBS and BBA Degree examination of Bangalore University or of any other University recognized as equivalent thereto and has secured not less than 50% of the marks in the aggregate in all the Commerce subjects of Business Education in all the years (Examinations of the B.Com/BBM course) shall be eligible for admission to the course. In the case of SC/ST students and blind students the minimum percentage of marks required shall be less by 5% .

M.A English Literature

The programme will be for duration of two years with four semesters. Each year will comprise of two semesters.

Eligibility for Admission:

Graduates who have secured 40% in the aggregate of all subjects and 50% marks in the cognate subject in the qualifying University examinations are eligible. Candidates with B.A.,B.Sc. or B.Com Degree are eligible provided they have scored 55% marks in the Language concerned in the degree course.

Required documents for Admission

The completed application form for admission must be enclosed with the following documents:

1. An attested copy of the certificate showing the marks obtained at the last University examination.
2. Leaving Certificates or Transfer Certificate (TC) from the college last attended.
3. In case of students coming from another University, migration certificate from that University. (at the time of admission only)
4. An attested copy of the character certificate from the Principal of the college last attended.
5. An attested copy of SSLC (X Std) Marks Card or other certificate evidencing the date of birth.
6. Three copies of a recent passport-size photograph, duly attested.
7. An attested copy of the category certificate.

Rules and Regulations

General:

The Institution strongly believes in creating a just society through right education to the students. Keeping in view the betterment of the students the management expects certain disciplinary actions from the students

- ◇ The college appreciates and acknowledges the students' punctuality and discipline. The college opens at 9.00 am in the morning and closes at 3.30 pm in the evening. For those who have practical, the classes will be till 4.30 pm. The Students are required to enter the college premises by 8.45 am and occupy their places in the class rooms by 8.50 am. The college gates remain closed thereafter. All the students are expected to be in their classes for Prayers at 8.55 a.m. The late comers are obliged to do the assignments given to them.
- ◇ Regularity, Obedience, courtesy in speech and conduct, respect for elders, cleanliness in dress and person is expected from every student. Irregular attendance, disobedience and objectionable conduct in the college will justify dismissal of the student. The personal copy of the college calendar must be brought every day.
- ◇ The student shall carry her ID card every day to the college and shall produce it at the gate and when required.
- ◇ 80% of attendance in each subject is compulsory. Students falling short of the attendance will not be permitted to write the semester examinations. If a student is absent for an hour on a day without permission, she shall be marked absent for the whole day.
- ◇ If a student is absent for more than six days, her name will be removed from the roll. A student who has been absent for the classes or come late will not be admitted to the class without the Principal's permission. All such permission shall be entered in the college calendar or leave card only. Students who come late will be entered on a late coming card at the gate by the Lecturers in charge/security affixing their and the student's signature.

- ◇ Leave of absence will not be granted to the student except for serious reasons and prior written application from the parents or guardian. If a student absents herself without prior permission, she must bring her parent/ guardian to the college and meet the principal. The student will not be given leave for Marriage and maternity. The students can only avail the 20% leave for Medical or for any other reason.
- ◇ No student will be permitted to leave the college during the working hours and lunch hours.
- ◇ The mobile phones are strictly prohibited in the classroom and in the college premises. If any student is found using the mobile phone, it would be confiscated or Rs. 1000 will be levied.
- ◇ The college shall not be responsible for loss of mobile phones or any personal belongings of the students in the campus.
- ◇ Good attire is a best way of presenting oneself. We show our Indianness in dressing by not wearing tight tops, short tops, sleeveless tops, T-Shirts, skirts and three fourth pants. If any student found wearing such type of dress will be charged a fine of Rs. 500 or will not be allowed to enter into the class room.
- ◇ Ragging is a criminal offense against the Law. College would not encourage such activities in the campus; any issues related to this can be addressed to the college authorities. If any such crime found the students would be called for action.
- ◇ The student is required to submit six pass port size photographs and a family photograph at the time of admission. This would ensure the safety of the student at any strange situation.
- ◇ Any damage done to the college property will have to be compensated by the students.
- ◇ In order to inculcate a regular study habit in students and to assess their progress, the college conducts tests in addition to the mid semester and End semester Examination. The students who fail in more than two subjects and who absent themselves for the exams shall take up a re – test with a payment of Rs.100/- per subject. The marks will be added for Internals.

- ◇ Any issues or a serious settlement of students/ staff to be brought to the notice of Principal and Secretary. No other persons than parents are allowed as mediators
- ◇ No student is permitted to bring expensive goods/ gadgets like laptops, Mobile Phones, I Phones, I pods, Jewellery and money worth more value along with them to the college. In case of losing anything of this kind, the Management will not take responsibility. The students and the Parents are expected to follow this strictly.
- ◇ Fee once paid will not be refunded for any reasons.
- ◇ The student has to be alert to all the announcements with regard to paying the college fees, Exam fees and oblige to pay them on or before the stipulated date. The last minute payment at the time of Semester Exams will not be permitted. The students and the Parents need to accept the decision of the college in case of delay or Non Payment.
- ◇ No recommendations or Political influence is encouraged. Your cooperation is solicited in this regard.

To Parents

- ◇ Parents / Guardian have to pay the college fee at the beginning of the academic year. They are requested not to give way for the college to hold the Hall tickets at the end.
- ◇ Check their marks and progress in EMS portal of the college.
- ◇ Parents need to go through the Report Card sent to them for signature and take remedial measures, if needed.
- ◇ Parents/Guardian may bring any suggestion and complains, to the notice of the Principal and not to the staff directly.
- ◇ Parents/Guardian should not enter the class rooms.
- ◇ Parents/Guardian should not meet the students in the college premises without the prior permission of the principal.
- ◇ Parents are requested to do their part in enforcing regularity, punctuality and discipline.

- ◇ As parental co-operation is indispensable for the proper education of the children, you are requested to keep in touch with the college authorities to know the progress and conduct of the students. No third party intervention is allowed. Any grievance or issue to be smoothly handled between the college and the parents only.
- ◇ Principal will be available between 10.00 am and 11.00 am or by prior appointment.

Student's responsibilities

The students shall

- ◇ Appreciate the institution goals and objectives and contribute to the realization of the same by participating in all institutional activities.
- ◇ Have a clear knowledge of the programmes, admission policies, rules and regulations of the institution.
- ◇ Follow the time schedules, rules and regulations, undertake regular and intense study of learning materials
- ◇ Give priority to Time management and discipline inside and outside the College.
- ◇ Make optimum use of the learning resource and other support services available in the institution.
- ◇ Prepare for Internal Assessments, Tests and Semester Examinations.
- ◇ Give feedback for system improvement. Have faith and ability to pursue lifelong institution.

Principal's Prior Permission is required

- ◇ To arrange private tuition under any one of the faculty members
- ◇ To take part in competitions in any other institutions as a student of this college.
- ◇ To join in a Sports Meet or playing in tournaments, outside the college.

- ◇ To raise fund for any purpose what so ever.
- ◇ To arrange meeting, party, picnic etc.
- ◇ To go out of the campus during college hours
- ◇ To take leave on account of health issues and other reasons

Library Rules

- ◇ Books issued are to be returned within 8 days after which 2 renewals can be permitted
- ◇ Personnel books and files are not to be taken inside the library.
- ◇ Overdue charge is Rs.5/- per day per book.
- ◇ Maintain silence and discipline in the library.
- ◇ Library books will be issued between 12:00-12.30 pm 2.30 - 4: 00 pm
- ◇ Reference books are not for circulation.
- ◇ Sign in the register when you enter the library.
- ◇ Do not make any mark with pen/pencil in the book
- ◇ Do not fold/tear the pages.
- ◇ The books taken from the shelves must be left on the table and not back on the shelves.
- ◇ Students can take 3 books from the library during the Examination for their reference.
- ◇ Renewal of books is not allowed during exams.

Placement

- ◇ The college has full time placement officer to ensure job opportunities to the students. It trains students and creates Placement by inviting various companies to the campus.
- ◇ The regular companies that visit us



Activities

The creativity is brought to the fullest in the Departmental Cultural Fests, Intra Collegiate Fest- KALA, Inter Collegiate Fest- EBULLIENCE, Business Fests and association Fests.

The Main objective of the college is to empower young girls with knowledge, skills and competence. Various Clubs are formed and activities are organized to help them grow as responsible citizens of the Society. The clubs help them nourish their leadership skills and act diligently at the given situations.

NSS (National Service Scheme): Organizes Outreach programmes like Village camps, Social Awareness Programmes, Traffic Control, Blood Donation camps and so on.

AICUF (All India Catholic University Federation): Conducts Village awareness camps, visits Orphanages, Old age homes, sick people, facilitates participation in the workshops and organizes Inter collegiate fests etc.

Eco Club : Creates awareness on Environmental issues, conducts relevant Street plays, various competitions on appropriate themes and takes up rally's, Cleanliness drive etc.

Readers Leaders Club: The club Helps students cultivate reading habit. Conducts Books Exhibition, competition and reward for Best book Reviewers, inspires others to read books and increase their knowledge.

Social Leadership Club: Aims at cultivating Leadership qualities. The club gives exposure to the students allowing them to respond to the social issues through writing articles, participating in the debates on social themes, arranging guest lecturers on Legal issues, Health issues and Social issues, visiting orphanages and schools.

Health Club: Dr. Sr. Veena and Dr. Amala Selvam visit our College to give health awareness and to do health check-up. First aid is given to the students for minor problems.

Red Cross Wing:This wing will conduct programmes that promote Respect for Life through Anti-suicide sessions, Camps to create wealth from waste and National Integration through Peace and Justice.

Dr. Ambedkar Cell (SC & ST cell):The Cell works towards promoting equality among the students. It conducts seminars on Dr.Ambedkar and helps the students to get financial benefits from the Government.

Sports Club: The College keeps the overall development of the students in mind and has appointed a full time Physical Instructor. It organises regular sports activities. Students are given chance to participate in the intercollegiate sports events conducted by the University and represent the college at state and national level.

Consumer Club: Today we live in a Multi-culturalistic society where the children are the most vulnerable members as they do not have adequate information about goods and services they are using. They are not aware of the unfair, unethical market practices of businesses and the damage of being exposed to junk foods that have become both prevalent and hazardous. Hence the College feels it a bounden duty and an urgent call to educate our Students about consumer protection.

The duty of the club is to promote awareness and to educate on the negative impact of junk food on their health, the value of hard earned money and deceptive facts and promises of the advertisements and consumer rights.

Red Ribbon Club: Red Ribbon Club is a movement started by the Government of India in schools and colleges to spread awareness over HIV / AIDS and to extend their able help towards developing healthy life styles as the youth are growing up in a rapidly changing environment with different beliefs and values about morality and sex that has created conflicting demands and a wavering lifestyle.

The College initiated this Club as a platform to motivate the students for a safe and healthy lifestyle. It promotes health seeking behavior and enables them to become change agents in HIV & AIDS prevention programs.

Fine Arts Club: Historically, the five main fine arts were painting, sculpture, architecture, music, and poetry, with performing arts including theatre and dance. Today, the fine arts commonly include additional forms, such as film, photography, video production/editing, design, sequential art, conceptual art, and printmaking.

The College constituted this Club to trigger the imagination and creative terrain of the students. The Club will initiate itself with more of Performing and fine arts to maximize the aesthetic sense that gives the students a mind to appreciate the beauty in the creation of God and adds colour and flavor to the spiritual realm.

Yoga Club: Yoga means union of the individual consciousness or soul with the Universal Consciousness or Spirit. Yoga is a 5000-year-old Indian body of knowledge. Though many think of yoga only as a physical exercise where people twist, turn, stretch, and breathe in the most complex ways, these are actually only the most superficial aspect of this profound science of unfolding the infinite potentials of the human mind and soul. The science of Yoga imbibes the complete essence of the Way of Life.

The Club promotes Yoga Practice to bring in holistic understanding about life and its facets for a peaceful and joyful living.

Cultural Committee: The committee aspires at creating life with the culture of music, dance, art and beauty. They perform during the important events at college and represent the college at various intercollegiate fests.

Women Cell/ Anti-Sexual Harassment Cell: The Cell tackles the problems of the Students. It Organizes Women's' Day Programme and brings in awareness on the plights of Women and the rights pertaining to issues that can create a safer environment promising empowerment and dignity as women.

Anti-Ragging Committee: The cell takes care of the dignity of every student in the campus. The College has created its campus as non-ragging campus making the students to practice responsible freedom.

Rehabilitation Forum: The College has a Unique programme as three year degree course. It gives a room for the students to respect the differently abled in and through its forum organising special programmes and activities.

Grievance Cell: It deals with the grievances of the students and helps them rectify the issues making them comfortable and secured in the campus.

The student is required to be a part of at least one of the above mentioned committees and clubs. A portion of internal marks would depend upon the participation of the students in the activities conducted by the various committees and cells.

Spirituality Centre: The College has set up this centre to make the students spiritual through value education and Inter religious programmes. It will introduce the students to various types of learning and wisdom to live a grace-filled life through Value Education and Catechism Classes.

Awards and Rewards: The College has instituted certain awards for the Staff and Students

Student awards

- Best out going
- Best in Sports
- Best in Culturals
- Best in NSS
- Best AICUFER
- Best in Academics
- High Performer – Rank Holders
- Mother Gnanamma Endowment Cash Award

Staff awards

- Best Performer – For giving 100% result in at-least 3 of their subjects
- Best Volunteer

Bridge Course: The admission Committee scrutinises the applications and marks cards after the admission and List out the names of the students from different subject background in each course and handover

the same to HoD's of each department. The HoD's with their Faculty plan and prepare a syllabus to give them basic knowledge in the subjects they are to learn.

Remedial Classes: The Departments verify the marks cards of the students during the first department meeting and categorise the students according to their marks and plan for the remedial classes for those students with less percentage. The Lecturers conduct additional classes for them and maintain a record to check their performance.

Counselling: A full time Counsellor is appointed to guide the students in their wellbeing and to help them in their personality development.

Research Activities: The college conducts State/National/International level conferences every year. Scholars from various places are invited to participate, present papers, participate in the Panel discussions and draw action plans for the better future. The students are encouraged to Prepare Projects, Present Papers and Participate in the seminars conducted within and outside the college. Their assignments, projects, internships and paper presentations carry a portion of Internal Marks.

Results: The college adds to its credit the university ranks from the time of its inception. Students prove their intelligence and outstanding performance through securing ranks in the University and 100 marks in subjects like Accounts, Income tax, Mathematics, Statistics and Physics.

Add on courses:

The college understands the need of preparing students to face the competitive world and provides opportunities to equip themselves through additional courses.

The add on courses offered by the college are as under:

- SAS(Statistical Analysis System)
- Microsoft Excel
- Advanced Excel
- Personality Development

- Soft skills
- Communication skills
- Interview skills
- Spoken English
- Women Studies and Legal Rights
- Sign Language
- Animation courses
- Advanced Java
- Web designing
- E-Commerce
- E-Journalism
- Banking
- E- Filing
- Videography & Editing
- Advertising
- Disability Management
- Entrepreneurial Development
- Transactional Analysis
- Theatre

The student would be awarded with credits according to the number of courses they opt for. The student should at least complete 2 certification courses in a year. One of the Programme will be considered as EC & CC and 50 marks will be awarded for the same. A portion of internal marks would depend upon the participation of the students in the activities conducted by the various committees.

STAFF RESPONSIBILITIES

NAAC Committee of the College

Ms.Nisha Joseph Cyriac	-	Chairperson
Ms.Vennila	-	Co ordinator
Mr.Puttanna, H.R	-	Core Group Member
Mr.RanjithKumar.A	-	Core Group Member
Ms.VeenaKumari.V	-	Core Group Member
Ms.Prameela	-	Core Group Member
Mr.Ravi.H	-	Core Group Member
Ms.Marina B	-	Core Group Member
Ms.Vasudha	-	Core Group Member
Ms.Shaila	-	Core Group Member
Ms.Anjeli	-	Core Group Member
Mr.Stephen Babu	-	Core Group Member

Quality Management Committee - IQAC

Ms.Nisha Joseph Cyriac	-	Chairperson
Dr.Puttanna HR	-	Advisor
Ms.Shaila	-	Co-ordinator
Ms.Vasudha	-	Member
Mr.Mohammed Aftab	-	Member
Mr.Sheetal	-	Member
Ms.Rekha	-	Member
Ms.Dorothy	-	Member
Mr.Amarnath	-	Member

Centre for Excellence

Ms.Nisha Joseph Cyriac	-	Chairperson
Ms.Shirisha	-	Co-ordinator
Ms.Vennila	-	Member
Ms.VeenaKumari.V	-	Member
Ms.Vasudha	-	“
Mr.Stephen Babu	-	“
Ms.Anjeli	-	“
Ms.Veenu	-	“
Ms.Arthi Regina	-	“
Ms.Hemalatha	-	“

EXECUTIVE BODIES

SWOs: Asst.Prof.Hemalatha(Co-ordinator)
Asst.Prof.Ravi.H
Asst.Prof.Sheetal
Asst. Prof. Suman
Asst. Prof. KhutaijaNazneen
Asst. Prof. Krishna
Asst. Prof. Sujatha

Staff Co-ordinator: Asst.Prof.Marina B.

Exam Committee:

BU Semester Exams

Asst.Prof.RanjithKumar.A
(Co-ordinator)
Asst.Prof.VeenaKumari.V
Asst,Prof.Prameela
Asst.Prof.Mohammed Aftab
Asst.Prof.Deepu.B

Internal Exams

Asst.Prof.Santhosh Kumar.RM (Co-ordinator)
Asst.Prof.Anjeli
Asst,Prof.Sindhu.S
Asst.Prof.Ramesh Naik
Asst.Prof. Dorothy

Library Advisory Committee:

Prof.Nisha Joseph - **Chairperson**
Asst.Prof.Ravi -(Co-ordinator)
Asst.Prof.Puttanna
Asst.Prof.VeenaKumai.V
Asst.Prof.Anjeli
Asst.Prof.Marina
Asst.Prof.Vasudha
Asst.Prof.Prameela
Asst.Prof.Stephen Babu
Asst.Prof.Savitha
Asst.Prof.Meera

Admission Committee:	Prof.Nisha Joseph– Chairperson Asst.Prof.VeenaKumari.V Asst.Prof.Dr.Puttanna.HR Asst.Prof.Shaila Asst.Prof.StephenBabu Asst.Prof.Santhosh Kumar.RM Asst.Prof.Hemalatha Asst.Prof.Meera
Cultural Committee:	Asst.Prof.Vennila (Co-ordinator) Asst.Prof.Sangita Asst.Prof.Venkatalakshmi Asst.Prof. Pradeepa
College Magazine Committee:	Asst.Prof.Arthi (Co-ordinator) Asst.Prof.Savitha Asst.Prof.Khutaija Asst. Prof. Anitha
College News Letter Committee:	Asst.Prof.Ramya.K, (Co-ordinator) Asst.Prof.RanjithKumar.A
Anti-Ragging Committee:	Asst.Prof.Rekha, (Co-ordinator) Asst. Prof. Ramya K Asst.Prof.Khutaija Nazneen
Discipline Committee:	Asst.Prof. Krishna – Coordinator Asst. Prof. Dr. Puttanna Asst. Prof. Prameela Asst. Prof. Stephen Babu Asst. Prof. Santhosh Kumar
Placement Cell:	Asst.Prof.Anil (Co-ordinator) Asst.Prof.VeenaKumari Asst.Prof.Marina Asst.Prof.Parimala Asst.Prof.Alice Asst.Prof.Arthi Asst.Prof.Deepak Asst.Prof.Shruthi

Women's Cell: Asst.Prof.NehaMantri, (Co-ordinator)
(Anti-Sexual Harrasment) Asst.Prof.VasanthaPillai

Asst.Prof.Sangita
Asst.Prof.Parimala

Equal Opportunity Cell: Asst.Prof.Sindhu (Co-ordinator)
Asst.Prof.Vidya
Asst.Prof.Pradeepa

Dr.Ambedkar Cell (SC/ST): Asst.Prof.Krishna (Co-ordinator)
Asst.Prof.Ramesh Naik
Asst.Prof.Shruthi

Grievance Cell: Asst.Prof.Anjeli (Co-ordinator)
Asst.Prof.Sujatha
Asst. Prof. Sindhu (EVS)

Entrepreneurship Development Cell :

Asst. Prof. Ranjith Kumar – Coordinator
Asst. Prof .Hemalatha
Asst. Prof. Michael Melvin

Theatre Cell: Asst.Prof.Ramesh Naik(Co-ordinator)
Asst.Prof.Shirisha
Asst.Prof.Veenu
Asst.Prof.Shruthi
Asst.Prof.JeffinLijo

Counseling Cell: Asst. Prof .Shruthi – Coordinator
Asst. Prof . Esther

NSS UNIT: Asst.Prof.Stephen Babu(Co-ordinator)
Asst.Prof.Shruthi
Asst.Prof.Ravi
Asst.Prof.Deepak
Asst.Prof.Sindhu S
Asst.Prof.Anitha
Asst.Prof. Ramesh Naik
Asst.Prof.JeffinLijo

AICUF UNIT:

Asst.Prof.Veenu (Co-ordinator)
Asst.Prof.Anjeli
Asst.Prof.Alice
Asst.Prof.Sindu (EVS)
Asst. Prof. Dorothy
Asst.Prof.JeffinLijo

Social Leadership Club:

Asst.Prof.Ramya.K(Co-ordinator)
Asst.Prof.Meera
Asst.Prof. Esther
Asst. Prof. Michael Melvin

Eco Club:

Asst.Prof.Sindu, (EVS) (Co-ordinator)
Asst.Prof.Veenu
Asst.Prof.Parimala

Readers Leaders Club:

Asst.Prof.Veenu (Co-ordinator)
Asst.Prof.VasanthaPillai
Asst.Prof.Ravi

Sports Club:

Asst. Prof. Krishna – Coordinator
Asst.Prof.Dr. Puttanna
Asst. Prof. Ranjith Kumar
Asst. Prof. Ravi.H
Asst. Prof. Mohamed Aftab
Asst. Prof. Santhosh Kumar
Asst. Prof. Stephen Babu
Asst. Prof. Ramesh Naik
Asst. Prof. Deepu
Asst. Prof. Savitha
Asst. Prof. Rekha
Asst. Prof. Dorothy Deepa
Asst. Prof. NehaMantri
Asst. Prof. Esther

Health Club:	Asst. Prof. Deepu.B – Coordinator Asst. Prof Stephen Babu Asst. Prof. Vidya
Spirituality Club:	Prof. Nisha Joseph - Principal Asst. Prof. Veenu Asst. Prof. Jeffin Lijo
Rehabilitation Forum:	Asst. Prof. Meera - Coordinator Ms. Parimala Ms. Shruthi Ms. Esther
Red Cross Wing:	Asst. Prof. Deepak – Coordinator Asst. Prof. Vasantha Pillai Asst. Prof. Anitha Asst. Prof. Michael Melvin
Consumer Club:	Asst. Prof. Vennila - Co-ordinator Asst. Prof. Suman Asst. Prof. Alice Asst. Prof. Sangita Asst. Prof. Michael Melvin
Red Ribbon Club:	Asst. Prof. Shruthi – Coordinator Asst. Prof. Hemalatha Asst. Prof. Parimala Asst. Prof. Esther
Excursion Committee:	Asst. Prof. Santhosh Kumar – Coordinator Asst. Prof. Sangita Asst. Prof. Ramesh Naik Asst. Prof. Krishna

Editorial Board:

Prof.Nisha Joseph, Chairperson
Rev.Sr.Margaret Julie
Asst.Prof.Arthi (Co-ordinator)
Asst Prof. VeenaKumari
Asst. Prof. Ranjith Kumar
Asst.Prof.Vasudha
Asst.Prof.JeffinLijo

Association Co-Ordinators

Ms.Venkatalakshmi	- Business Management Association
Ms.Hemelatha	- Commerce Association
Ms.NehaMantri	- Computer Science Association
Ms.Vasantha	- English Association
Ms.Sujatha	- Kannada Association
Ms. Sangita	- Hindi Association
Ms.Alice	- Mathematics Association
Ms.Sindhu.S	- Physics Association
Mr.Stephen Babu	- Psychology Association
Ms.Meera	- Rehabilitation Association
Ms. Parimala	- Sociology Association

Alumnae Association:

Asst.Prof. Mohamed Aftab(Co-ordinator)
Asst.Prof.Anjeli
Asst.Prof.Rekha
Asst.Prof.Ramya
Asst.Prof.Savitha
Asst. Prof. Deepu.B
Asst. Prof. Anitha
Asst. Prof. Suman

Mother Gnanamma Education Fund:

Dr.Puttanna – Coordinator
Asst. Prof . Marina
Asst. Prof. Hemalatha

Schedule for Academic Year 2017-2018
JUNE 2017

Thu	01-06-17	
Fri	02-06-17	
Sat	03-06-17	
Sun	04-06-17	
Mon	05-06-17	
Tue	06-06-17	
Wed	07-06-17	
Thu	08-06-17	
Fri	09-06-17	
Sat	10-06-17	
Sun	11-06-17	
Mon	12-06-17	College re-opens Inauguration of the Academic Year
Tue	13-06-17	
Wed	14-06-17	
Thu	15-06-17	
Fri	16-06-17	Orientation Programme for II & III year Students
Sat	17-06-15	
Sun	18-06-17	
Mon	19-06-17	Staff Meeting
Tue	20-06-17	
Wed	21-06-17	Orientation Programme for first year Students
Thu	22-06-17	
Fri	23-06-17	FDP - Research
Sat	24-06-17	
Sun	25-06-17	
Mon	26-06-17	Ramzan - Holiday
Tue	27-06-17	
Wed	28-06-17	
Thu	29-06-17	
Fri	30-06-17	

JULY 2017

Sat	01-07-17	
Sun	02-07-17	
Mon	03-07-17	
Tue	04-07-17	
Wed	05-07-17	
Thu	06-06-17	Filing nomination for Student Council Election
Fri	07-07-17	
Sat	08-07-17	Student Council Election
Sun	09-07-17	
Mon	10-07-17	
Tue	11-07-17	
Wed	12-07-17	
Thu	13-07-17	
Fri	14-07-17	Student Council Investiture Ceremony/Fresher's Day
Sat	15-07-17	
Sun	16-07-17	
Mon	17-07-17	Eco Club Day
Tue	18-07-17	
Wed	19-07-17	
Thu	20-07-17	
Fri	21-07-17	Commerce Day
Sat	22-07-17	Ambedkar Jayanthi Celebration
Sun	23-07-17	
Mon	24-07-17	
Tue	25-07-17	
Wed	26-07-17	St. Anne's Feast Celebration
Thu	27-07-17	
Fri	28-07-17	Management Day
Sat	29-07-17	
Sun	30-07-17	
Mon	31-07-17	

AUGUST 2017

Tue	01-08-17	
Wed	02-08-17	
Thu	03-08-17	KALA - Intra collegiate fest
Fri	04-08-17	Varamahalakshmi Pooja - Holiday
Sat	05-08-17	
Sun	06-08-17	Last date for 1st Assignment
Mon	07-08-17	
Tue	08-08-17	
Wed	09-08-17	Mid Semester Examination Begins
Thu	10-08-17	
Fri	11-08-17	
Sat	12-08-17	
Sun	13-08-17	
Mon	14-08-17	
Tue	15-08-17	Independence Day
Wed	16-08-17	
Thu	17-08-17	
Fri	18-08-17	Ebullience- Inter Collegiate Fest
Sat	19-08-17	
Sun	20-08-17	
Mon	21-08-17	
Tue	22-08-17	
Wed	23-08-17	
Thu	24-08-17	
Fri	25-08-17	Ganesha Chaturthi - Holiday
Sat	26-08-17	Alumnae Meet
Sun	27-08-17	
Mon	28-08-17	Kannada Department Fest
Tue	29-08-17	Science Day
Wed	30-08-17	
Thu	31-08-17	

SEPTEMBER 2017

Fri	01-09-17	Humanities Day
Sat	02-09-17	Bakrid - Holiday
Sun	03-09-17	
Mon	04-09-17	
Tue	05-09-17	Teachers Day Celebration
Wed	06-09-17	English Fest
Thu	07-09-17	
Fri	08-09-17	
Sat	09-09-17	
Sun	10-09-17	
Mon	11-09-17	
Tue	12-09-17	
Wed	13-09-17	
Thu	14-09-17	Hindi Department Fest
Fri	15-09-17	National conference
Sat	16-09-17	
Sun	17-09-17	
Mon	18-09-17	
Tue	19-09-17	Mahalaya Amavasye (Holiday)
Wed	20-09-17	
Thu	21-09-17	
Fri	22-09-17	
Sat	23-09-17	
Sun	24-09-17	
Mon	25-09-17	End Semester Examination Begins
Tue	26-09-17	
Wed	27-09-17	
Thu	28-09-17	
Fri	29-09-17	Ayutha pooja / Maha Navami
Sat	30-09-17	Vijayadashami

OCTOBER 2017

Sun	01-10-17	
Mon	02-10-17	Gandhi Jayanthi (Holiday)
Tue	03-10-17	
Wed	04-10-17	
Thu	05-10-17	Maharshi Valmiki Jayanthi
Fri	06-10-17	
Sat	07-10-17	
Sun	08-10-17	
Mon	09-10-17	
Tue	10-10-17	
Wed	11-10-17	
Thu	12-10-17	
Fri	13-10-17	Students Day
Sat	14-10-17	
Sun	15-10-17	
Mon	16-10-17	
Tue	17-10-17	End of Academic Session
Wed	18-10-17	
Thu	19-10-17	
Fri	20-10-17	
Sat	21-10-17	
Sun	22-10-17	
Mon	23-10-17	
Tue	24-10-17	
Wed	25-10-17	
Thu	26-10-17	
Fri	27-10-17	
Sat	28-10-17	
Sun	29-10-17	
Mon	30-10-17	Commencement of BU Semester Exams
Tue	31-10-17	

NOVEMBER 2017

Wed	01-11-17	Kannada Rajyothsava
Thu	02-11-17	
Fri	03-11-17	
Sat	04-11-17	
Sun	05-11-17	
Mon	06-11-17	
Tue	07-11-17	
Wed	08-11-17	
Thu	09-11-17	
Fri	10-11-17	
Sat	11-11-17	
Sun	12-11-17	
Mon	13-11-17	
Tue	14-11-17	
Wed	15-11-17	
Thu	16-11-17	
Fri	17-11-17	
Sat	18-11-17	
Sun	19-11-17	
Mon	20-11-17	
Tue	21-11-17	
Wed	22-11-17	
Thu	23-11-17	
Fri	24-11-17	
Sat	25-11-17	
Sun	26-11-17	
Mon	27-11-17	
Tue	28-11-17	
Wed	29-11-17	
Thu	30-11-17	

DECEMBER 2017

Fri	01-12-17	Id-Meelad
Sat	02-12-17	
Sun	03-12-17	
Mon	04-12-17	
Tue	05-12-17	
Wed	06-12-17	
Thu	07-12-17	Reopening of Even Semester.
Fri	08-12-17	
Sat	09-12-17	
Sun	10-12-17	
Mon	11-12-17	
Tue	12-12-17	
Wed	13-12-17	
Thu	14-12-17	
Fri	15-12-17	
Sat	16-12-17	
Sun	17-12-17	World Differently abled Day Celebration.
Mon	18-12-17	
Tue	19-12-17	
Wed	20-12-17	
Thu	21-12-17	
Fri	22-12-17	
Sat	23-12-17	Christmas Celebration
Sun	24-12-17	Christmas Vacation begins
Mon	25-12-17	
Tue	26-12-17	
Wed	27-12-17	
Thu	28-12-17	
Fri	29-12-17	
Sat	30-12-17	
Sun	31-12-17	

JANUARY 2018

Mon	01-01-18	
Tue	02-01-18	
Wed	03-01-18	Classes Resume after Christmas Vacation
Thu	04-01-18	
Fri	05-01-18	
Sat	06-01-18	
Sun	07-01-18	
Mon	08-01-18	
Tue	09-01-18	
Wed	10-01-18	
Thu	11-01-18	
Fri	12-01-18	Shekhinah
Sat	13-01-18	Photo Session
Sun	14-01-18	
Mon	15-01-18	
Tue	16-01-18	
Wed	17-01-18	
Thu	18-01-18	
Fri	19-01-18	
Sat	20-01-18	
Sun	21-01-18	
Mon	22-01-18	
Tue	23-01-18	
Wed	24-01-18	
Thu	25-01-18	Sports Day
Fri	26-01-18	Republic Day (Holiday)
Sat	27-01-18	Last Day for submission of 1st Assignment
Sun	28-01-18	
Mon	29-01-18	Mid Semester Examination Begins
Tue	30-01-18	
Wed	31-01-18	

FEBRUARY 2018

Thu	01-02-18	
Fri	02-02-18	
Sat	03-02-18	
Sun	04-02-18	
Mon	05-02-18	
Tue	06-02-18	
Wed	07-02-18	
Thu	08-02-18	
Fri	09-02-18	
Sat	10-02-18	Swamy Vivekananda Jayanthi Celebration
Sun	11-02-18	
Mon	12-02-18	NSS Camp
Tue	13-02-18	
Wed	14-02-18	
Thu	15-02-18	
Fri	16-02-18	
Sat	17-02-18	
Sun	18-02-18	
Mon	19-02-18	
Tue	20-02-18	
Wed	21-02-18	
Thu	22-02-18	
Fri	23-02-18	
Sat	24-02-18	
Sun	25-02-18	
Mon	26-02-18	
Tue	27-02-18	
Wed	28-02-18	

MARCH 2018

Thu	01-03-18	End Semester Exam Begins
Fri	02-03-18	
Sat	03-03-18	
Sun	04-03-18	
Mon	05-03-18	
Tue	06-03-18	Placement Drive
Wed	07-03-18	
Thu	08-03-18	
Fri	09-03-18	
Sat	10-03-18	
Sun	11-03-18	
Mon	12-03-18	
Tue	13-03-18	
Wed	14-03-18	
Thu	15-03-18	
Fri	16-03-18	
Sat	17-03-18	
Sun	18-03-18	
Mon	19-03-18	
Tue	20-03-18	
Wed	21-03-18	
Thu	22-03-18	
Fri	23-03-18	
Sat	24-03-18	
Sun	25-03-18	
Mon	26-03-18	
Tue	27-03-18	
Wed	28-03-18	Graduation Day
Thu	29-03-18	College Day
Fri	30-03-18	
Sat	31-03-18	

APRIL 2018

Sun	01-04-18	
Mon	02-04-18	
Tue	03-04-18	
Wed	04-04-18	
Thu	05-04-18	
Fri	06-04-18	
Sat	07-04-18	
Sun	08-04-18	
Mon	09-04-18	Commencement of BU Semester Exams
Tue	10-04-18	
Wed	11-04-18	
Thu	12-04-18	
Fri	13-04-18	
Sat	14-04-18	
Sun	15-04-18	
Mon	16-04-18	
Tue	17-04-18	
Wed	18-04-18	
Thu	19-04-18	
Fri	20-04-18	
Sat	21-04-18	
Sun	22-04-18	
Mon	23-04-18	
Tue	24-04-18	
Wed	25-04-18	
Thu	26-04-18	
Fri	27-04-18	
Sat	28-04-18	
Sun	29-04-18	
Mon	30-04-18	

RECORD OF ABSENCE

NOTE: THERE WILL BE NO CONDONATION OF SHORTAGE OF ATTENDANCE BELOW 75%, WHATEVER BE THE REASON FOR SUCH SHORTAGE. YOU WILL BE INELIGIBLE TO APPEAR FOR THE SEMESTER EXAMINATION

Date of Absence	Reason	Signature of Parent / Guardian	Signature of Staff in charge
Name:			Class & Section
		Register Number	

RECORD OF ABSENCE

NOTE: THERE WILL BE NO CONDONATION OF SHORTAGE OF ATTENDANCE BELOW 75%, WHATEVER BE THE REASON FOR SUCH SHORTAGE. YOU WILL BE INELIGIBLE TO APPEAR FOR THE SEMESTER EXAMINATION

Date of Absence	Reason	Signature of Parent / Guardian	Signature of Staff in charge
Name:			Class & Section

LATE ATTENDANCE RECORD

JUNE	JULY	AUG	SEPT	OCT	NOV
1	1	1	1	1	1
2	2	2	2	2	2
3	3	3	3	3	3
4	4	4	4	4	4
5	5	5	5	5	5
6	6	6	6	6	6
7	7	7	7	7	7
8	8	8	8	8	8
9	9	9	9	9	9
10	10	10	10	10	10
11	11	11	11	11	11
12	12	12	12	12	12
13	13	13	13	13	13
14	14	14	14	14	14
15	15	15	15	15	15
16	16	16	16	16	16
17	17	17	17	17	17
18	18	18	18	18	18
19	19	19	19	19	19
20	20	20	20	20	20
21	21	21	21	21	21
22	22	22	22	22	22
23	23	23	23	23	23
24	24	24	24	24	24
25	25	25	25	25	25
26	26	26	26	26	26
27	27	27	27	27	27
28	28	28	28	28	28
29	29	29	29	29	29
30	30	30	30	30	30
	31	31		31	

NOTE :

Three days of late coming will result in one day absence in your attendance.

Signature of HoD

LATE ATTENDANCE RECORD

DEC	JAN	FEB	MAR	APR	MAY
1	1	1	1	1	1
2	2	2	2	2	2
3	3	3	3	3	3
4	4	4	4	4	4
5	5	5	5	5	5
6	6	6	6	6	6
7	7	7	7	7	7
8	8	8	8	8	8
9	9	9	9	9	9
10	10	10	10	10	10
11	11	11	11	11	11
12	12	12	12	12	12
13	13	13	13	13	13
14	14	14	14	14	14
15	15	15	15	15	15
16	16	16	16	16	16
17	17	17	17	17	17
18	18	18	18	18	18
19	19	19	19	19	19
20	20	20	20	20	20
21	21	21	21	21	21
22	22	22	22	22	22
23	23	23	23	23	23
24	24	24	24	24	24
25	25	25	25	25	25
26	26	26	26	26	26
27	27	27	27	27	27
28	28	28	28	28	28
29	29		29	29	29
30	30		30	30	30
31	31		31		31

NOTE :

Three days of late coming will result in one day absence in your attendance.

Signature of HoD

TIME TABLE

Name: _____ Class: _____

	I	II	III	LUNCH BREAK			IV	V	VI
Monday									
Tuesday									
Wednesday									
Thursday									
Friday									
Saturday									

TIME TABLE

Name: _____ Class: _____

	I	II	III	LUNCH BREAK			IV	V	VI
Monday									
Tuesday									
Wednesday									
Thursday									
Friday									
Saturday									